

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on April 12, 2016*

Authority Members present: Mr. Jeffrey Connor
Mr. Larry Dougherty, Sr.
Mr. Michael Quinn, Chairperson
Mr. Daniel Ridgely, Vice Chairperson
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Ms. Mary Sherlock, Esq., CWS&WA Attorney
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on April 12, 2016. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Quinn.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Ridgely. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operations and Maintenance Report for the period and discussed the same. Mr. Scott discussed the routine monthly maintenance and indicated that Kent County was considering placing a charge on the Authority's sludge discharges to the County's wastewater treatment facilities. Mr. Scott explained that the discharge of sludge from the Authority's holding tank (at the Authority's old wastewater treatment plant) to the County's wastewater treatment plant had never before been subject to any charges.

Mr. Scott indicated that the Authority crews had installed water meters at 14 S. Main Street after it had been discovered that not all of the triplex building units' were metered.

On the meter change out program, Mr. Scott indicated that the Authority was working on finding replacement check valves that had failed. Mr. Scott indicated that 100 meters had been replaced at Chapelcroft and four remained in Block 1. Blocks 10 and 9 would be next in the Town of Wyoming to have the meters changed, Mr. Scott added. Mr. Scott also reported that the Authority crew had installed a new sewer service at 25 South Street.

Regarding the South Street fire hydrant that had been struck by a car, Mr. Scott explained that the water main valve had been cracked and the repair cost exceeded \$6,000. The automobile driver's insurance company had been invoiced for the repair work, Mr. Scott

Maintenance & Operations Status (Superintendent Report, cont.):

added. Mr. Scott also reported that the Authority crews had replaced a fire hydrant on Center Street in advance of the Town of Wyoming's pavement rehabilitation and overlay at Center street.

Mr. Scott indicated that sewer laterals at the Greens at Wyoming had been CCTV inspected prior to approving the issuance of building permits because of the problems associated with faulty sewer laterals there. Mr. Scott also indicated that eight lots had been inspected for sewer connection at Tidbury Crossing.

Mr. Scott indicated that the Authority crews had assisted the Town of Wyoming with storm drain repairs. In response to Mr. Ridgely's inquiry, Mr. Scott explained that the Town of Wyoming had requested the Authority's assistance with storm drain work. In this regard, Mayor Rife indicated that the town of Wyoming had requested the Authority's price for storm drain work at Southern Blvd. She noted that the Town of Wyoming had saved thousands of Dollars because of the Authority's assistance. Mr. Ridgely explained bidding requirements of State funded projects and cautioned the town about the issue. In response to Mr. Ridgely's inquiry, Mayor Rife indicated that the project did not have to be publically bid because of the amount of the contract.

Engineering Report:

Regarding the Capacity Development Project, Gharebaghi indicated that, as he had reported during the last Regular Meeting, Caldwell Tanks crews had completed the construction of the 1 MG tank on February 25, 2016, nearly two months ahead of schedule. The Authority was still anticipating the receipt of Corrosion Control Corporation's schedule for the painting and sterilization of the tank in the near future, Gharebaghi added.

Gharebaghi indicated that the Authority and American Water Well Systems were reviewing pump and motor specifications for the new Piney Point well. Gharebaghi indicated that the Authority crews had test pitted and identified the location of the Authority's existing 12-inch water main crossing Upper King Road. The Authority had also applied for the DeIDOT utility permit for the extension of the existing 12-inch water main into the tank site and had been granted the same, Gharebaghi added.

Gharebaghi indicated that the Authority had received, from the Office of Drinking Water, the laboratory test results for calendar year 2015. Gharebaghi indicated that the data would be utilized to prepare the Consumer Confidence Report (CCR), or water quality report, for the 2015 calendar year. The CCR was due by June 30, 2016, Gharebaghi added. Further updates on the CCR would be presented at the Authority's next Regular Meeting, he said.

Gharebaghi reported that the Delaware River Basin Commission (DRBC) Water Audit, for calendar year 2015, had been completed and submitted to DRBC before the deadline of March 31, 2016. The Authority had received a score of 87 out of 100, which was considered excellent by DRBC for the water audit.

Engineering Report (cont.):

Gharebaghi reported that a Summary of Projected Sanitary Sewer and Water Distribution systems Projects had been prepared for consideration by the Comprehensive Planning Committee.

Regarding the Laboratory for Learning Program, Gharebaghi reported that Mr. Albert Gukes, P.E., Esq. of Hertrich Family of Auto Dealerships was scheduled for the April 28, 2016, session of the program. Mr. Gukes would discuss/present the process of land development for auto dealerships, Gharebaghi added.

Legal Report:

There was no legal Report.

Correspondence:

Mr. Quinn referred to a letter, that he had received on March 4, 2016, from Gerard Esposito, President of Tidewater Utilities, Inc. (TUI), which he distributed to the Board Members. After discussion regarding the matter, Mr. Quinn indicated that he would respond to TUI's letter.

Mr. Winchell read a letter from Mr. Chaffinch, Town of Camden Town Manager, dated April 16, 2016, addressed to the Authority Chairperson, regarding the construction of the water tower on Upper King Road, and discussed the same. Citing Title 16, Chapter 14 of Delaware Code, Mr. Winchell insisted that the Authority should not pay any assessments. Mayor Rife indicated that the Towns of Camden and Wyoming and the Authority needed to work together to resolve the issue. She likened the Authority to a child of the two Towns. Mayor Rife indicated that the Mayor and Council of the Town of Wyoming would back the decision of the Town of Wyoming's representatives on the Authority Board. Mayor Rife also indicated that the Town of Wyoming would not be paying for any lettering on the water tank.

Comprehensive Planning and Rate structure review committees:

Mr. Ridgely indicated that on March 22, 2016, a comprehensive Planning Workshop had been held. A summary list of sewer and water project, which had been prepared by the Authority superintendent and Engineer, had been reviewed, Mr. Ridgely added. Mr. Ridgely indicated that at the next CPC meeting, scheduled for April 26, 2016, at 7:00 p.m., the work of prioritizing the sewer and water projects would be evaluated. Projects related to life safety matters would be higher in priority, Mr. Ridgely added.

Mr. Dougherty requested a copy of the projects summary. The summary would be emailed to all Board Members.

Visitors' Comments:

Mr. McFann asked about the date of the letter from the Town of Camden (4/16/2016).

The Authority convened an executive session at 7:55 p.m. for discussion of legal matters related to the Town of Camden permit issue for the new water tank project. At 8:30 p.m. the Authority reconvene the Regular Session.

Motion: Mr. Woodall made a motion to pay the Town of Camden the \$27,000, which the Town of Camden Council had voted to charge for a building permit fee for the Authority's new 1 MG tank, to be accompanied with a letter from the Authority Attorney explaining the Board's decision regarding exempting any future permit fees for the Authority's sewer and water infrastructure, seconded by Mr. Ridgely. Mr. Dougherty, Mr. Ridgely, and Mr. Woodall voted for, and Mr. Connor, Mr. Quinn, and Mr. Winchell voted against the motion. The Motion, with a tied vote, did not carry.

Motion: Mr. Ridgely made a motion to request an extension of time from the Town of Camden until after the Authority's next Regular Meeting on the above matter, seconded by Mr. Winchell. Motion carried unanimously.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Connor. Motion carried unanimously.

The Regular Meeting adjourned at 8:37 p.m. The next Regular Meeting will be held on May 10, 2016, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent